

# **INDEPENDENT STUDY COURSE**

# **THE EMERGENCY PROGRAM MANAGER**



**Federal Emergency Management Agency  
Emergency Management Institute**

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## THE EMERGENCY PROGRAM MANAGER

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# Course Overview

Here is what you will learn in the units of this course:

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## Unit 1: Comprehensive Emergency Management

- The three types of emergencies
  - The four phases of emergency management
  - The integrated Emergency Management System
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## Unit 2: The Emergency Program Manager

- Your roles and responsibilities
  - Your job in Civil Defense and
  - Your tasks as an Emergency Program Manager
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## Unit 3: Mitigation

- How to conduct a hazard identification and vulnerability analysis
  - Tools and Techniques of, Emergency Mitigation
  - Alternative strategies for achieving mitigation
  - Your role in hazard mitigation
- 

## Unit 4: Preparedness

- The legal basis for your job
- Mutual aid pacts for resources and support
- Planning for emergency operations

- Characteristics of a good plan
  - Exercises to test plans and operations
  - Developing a resource inventory
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## Unit 5: Response

- The five stages of emergency response
  - Using the Emergency Operations Center
  - Managing information in an EOC
  - Informing the public about emergency conditions
  - Conducting a damage assessment
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## Unit 6: Recovery

- The two stages of recovery
  - Obtaining recovery assistance
  - Expectations about disaster assistance
  - The importance of recovery planning
  - Mitigation opportunities in redevelopment
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## Unit 7: Managing Emergency Management

- Planning for emergency management
- Your job description
- Developing and managing a staff
- Financial planning responsibilities
- Training for emergency management